

Subsidized Child Care Assistance Program Policy Manual  
Chapter 10. Attachment 1 County Waiting List Guide

County Waiting List Status	Is the Applicant Potentially Eligible?	Result	Actions
County is accepting all applications	Yes	An application can be completed.	Click <b>Next</b> to start the Guided Interview.
	No	An applicant has the option to apply despite ineligibility. Otherwise, end the application process.	Click <b>Next</b> to start the Guided Interview; deny the application when it is submitted. Click <b>Close</b> .
County is not accepting any applications	Yes	Ask the applicant if they want to be put on the Waiting List.	If Yes, click <b>Next</b> to enter household information for the Waiting List. If <b>No</b> , page closes, Person page displays.
	No	The applicant cannot go on the Waiting List because they are not potentially eligible.	Click <b>Next</b> to continue